

# How to take part

Your step-by-step guide to achieving the Anglian Water Eco Advocates Award



## Step One

[CLICK HERE](#) to register for the Anglian Water Eco Advocates Award.

The last date to register for Anglian Water Eco Advocates School Award will be **no later Friday 23<sup>rd</sup> May 2025, at 5:00 PM.**

## Step Two

On receipt of your registration, a separate curated Google Folder link will be provided to your school for submitting your evidence.

You will need to upload your first piece of evidence within 6 weeks from the date of your registration.

If no evidence is submitted within 6 weeks from the date of your registration, we will cancel your registration and your participation in the Anglian Water Eco Advocates Award will be at an end.

Subject to availability, you will need to re-apply to take part in the Anglian Water Eco Advocates Award.

The Award registration will close once the first 25 schools have registered and uploaded their first piece of evidence, so we urge you to sign up quickly after you have received the Anglian Water Education Session.

## Step Three

Collect and submit your evidence for the Anglian Water Eco Advocates Award. We recommend uploading your evidence regularly (and in any event within **6 weeks** of your registration to secure your school's place for the **Anglian Water Eco Advocates Award.**

This will save you time as the deadline approaches.

The deadline for all evidence and completed submissions for the **Anglian Water Eco Advocates Award** must be received by us, from your school, no later than **Friday 4<sup>th</sup> July 2025 at 5:00 PM.**

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## Step Four

Use the Microsoft Form as a reporting checklist to ensure you meet all the requirements for your chosen award level.

## Step Five

Your school **can only apply once** per school year (Ending July 2025).

Complete and submit to your evidence form:

### Anglian Water Eco Advocates Award

All submissions must be received from your school by, and no later than, **Friday 4th July 2025 at 5:00 PM.**

## Step Six

Upon successful completion of all steps and requirements for the Award, your school will receive an official **Anglian Water Eco Advocates Award** certificate.

Additionally, your school will receive a water butt which will be sent to your school.

## Step Seven

Both Anglian Water and your school will have the opportunity to create marketing materials to celebrate the completion of the **Anglian Water Eco Advocates Award**. This can include social media posts, articles in community papers, etc.